



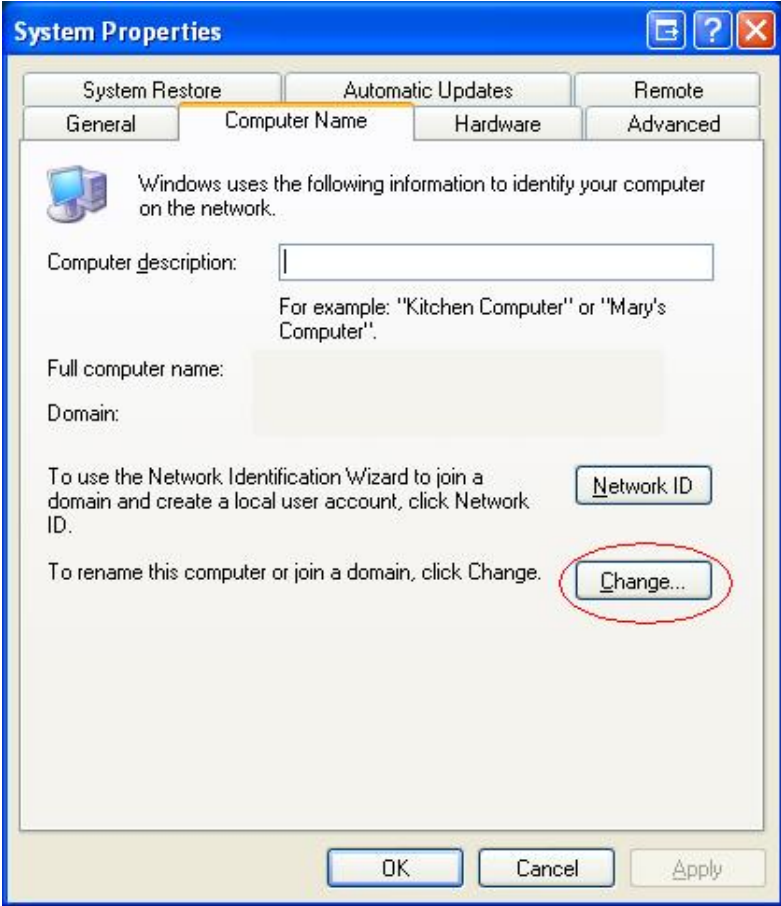
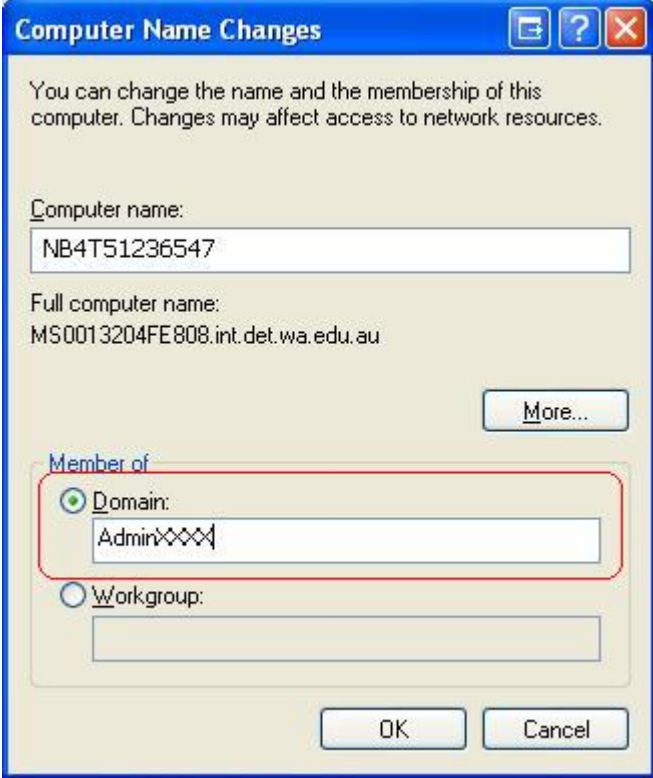
Adding a NB4T Computer to the Admin Domain



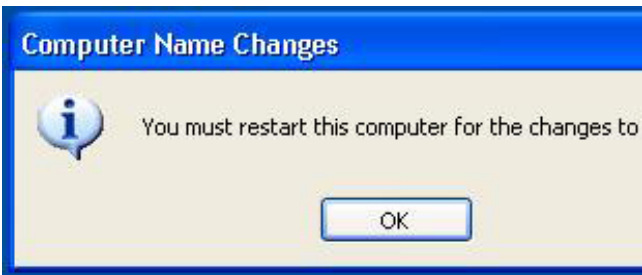
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Document Author: EZ7B7T2 Tim Orr

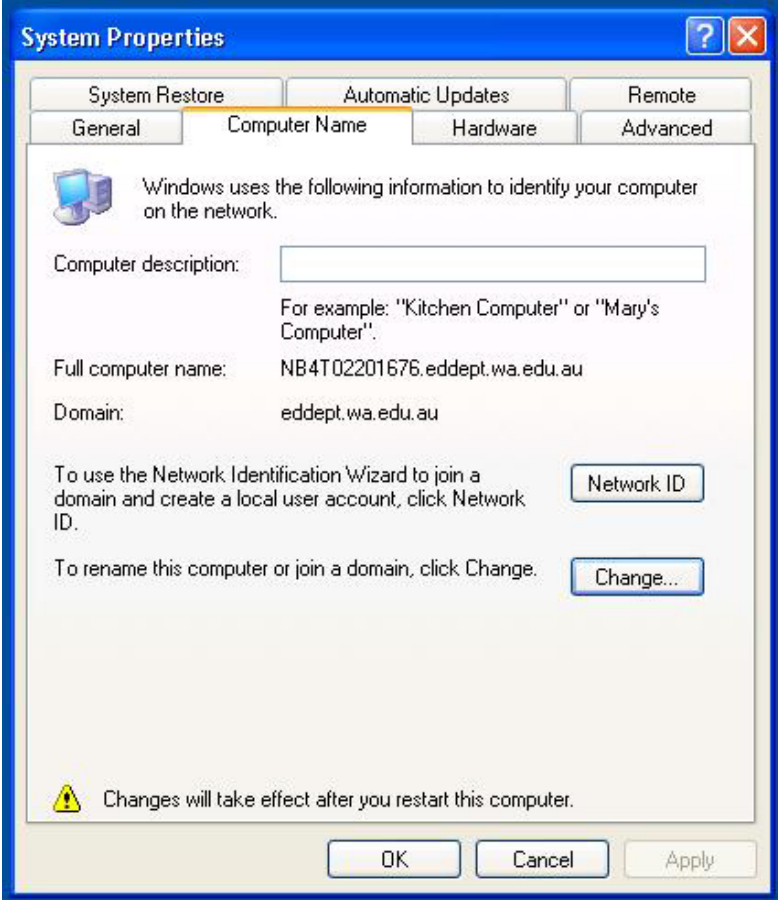
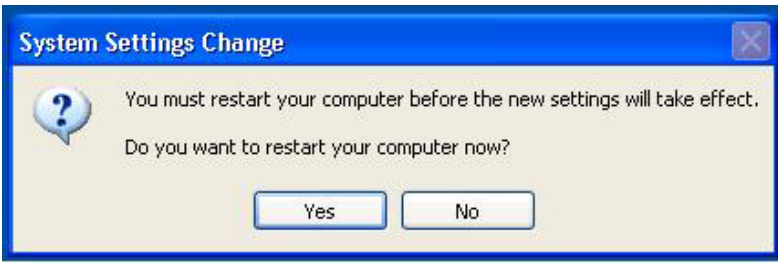

Audience	School Privileged Users
Affected Environments	LWICT Schools
Assumptions	It is assumed that you: <ol style="list-style-type: none"> 1. Are the schools privileged user 2. Know the Domain Name for the Admin Domain 3. Have the notebook plugged into an Admin Network Port
Pre-requisites	Membership to the StaffRISComputerPrivilege group
Overview	<p>This document is designed as a guide for adding NB4T computers to the schools administration domain. Please have your schools ICT Privileged User assist you with the process</p> <p>Section A. – Adding the Notebook to the domain</p> <p>Section B. – Moving the Notebook to the Notebooks OU</p>

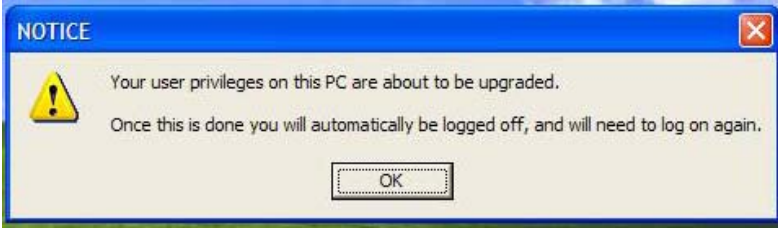


A. Adding the notebook to the domain

<ol style="list-style-type: none"> 1. Log onto the computer as LocalAdmin 2. Left-Click on the Start button, then Right-Click on My Computer and select Properties. 	
<ol style="list-style-type: none"> 3. Select the Computer Name tab. 	

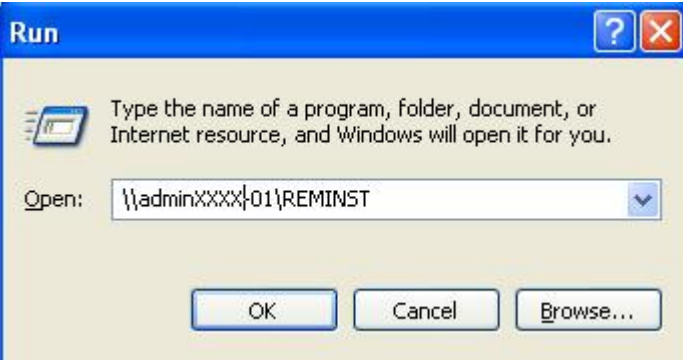

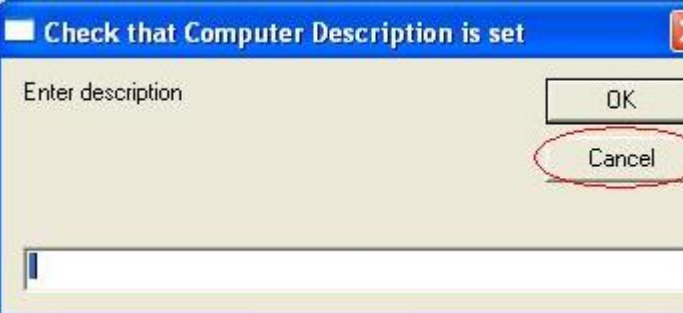
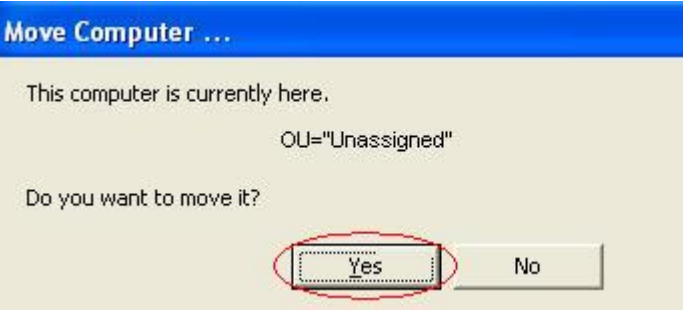
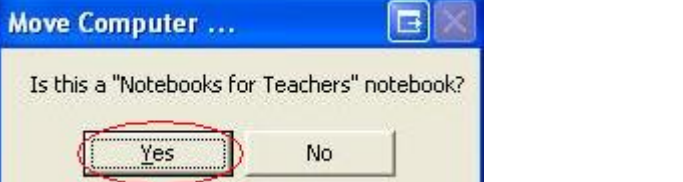
<p>4. Select the Change button.</p>	 <p>The screenshot shows the 'System Properties' dialog box with the 'Computer Name' tab selected. The 'Change...' button is circled in red. The text in the dialog reads: 'Windows uses the following information to identify your computer on the network.' Below this are fields for 'Computer description', 'Full computer name', and 'Domain'. At the bottom, there are buttons for 'Network ID' and 'Change...'. The 'Change...' button is circled in red.</p>
<p>5. Click on the circle to the left of Domain and type the desired domain name in the white text box directly below Domain. (Where XXXX = Your schools site code)</p>	 <p>The screenshot shows the 'Computer Name Changes' dialog box. The 'Computer name' field contains 'NB4T51236547' and the 'Full computer name' field contains 'MS0013204FE808.int.det.wa.edu.au'. The 'Member of' section has the 'Domain' radio button selected, and the text 'AdminXXXX' is entered in the text box below it. The 'Workgroup' radio button is unselected. The 'More...' button is visible above the 'Member of' section. The 'OK' and 'Cancel' buttons are at the bottom.</p>
<p>6. Click OK</p>	

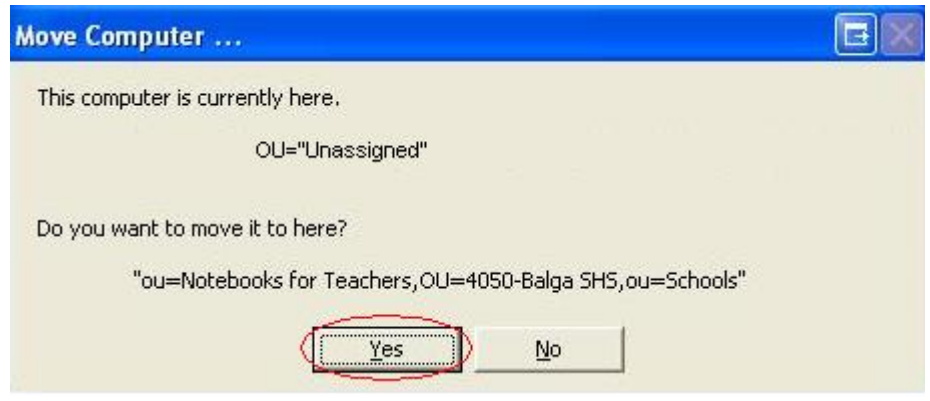
<p>7. Type your domain account details (enumber & password) OK</p> <p>Note: If this prompt does not appear, try adding .internal after the domain name EG: admin1234.internal</p>	
<p>8. Click OK</p>	
<p>9. Click OK</p>	

<p>10. Click OK</p>	
<p>11. Select Yes. The computer will now restart.</p>	
<p>12. Log onto computer with a domain account. Make sure you select the Domain.</p>	

13. Click OK.	 A blue-bordered dialog box titled "NOTICE" with a yellow warning triangle icon. The text reads: "Your user privileges on this PC are about to be upgraded. Once this is done you will automatically be logged off, and will need to log on again." There is an "OK" button at the bottom.
14. Log onto computer with a domain account again.	 A "Log On to Windows" dialog box for Microsoft Windows XP Professional. It features the Windows logo and copyright information. The "User name:" field contains "E0122536". The "Password:" field is empty. The "Log on to:" dropdown menu is set to "Admin". There are buttons for "EN", "OK", "Cancel", "Shut Down...", and "Options <<".
15. Click OK. (This step may need repeating)	 A blue-bordered dialog box titled "DET Critical Updates" with a red "X" icon. The text reads: "Your operating system is about to be updated to protect it from the latest security vulnerabilities. Once the update has been applied your computer will reboot itself automatically." There is an "OK" button at the bottom.
16. The computer has now been successfully added to the Domain.	

B. Moving the Notebook to the Notebooks OU

<p>1. Logon to the notebook with the localadmin</p> <p>2. Click start and select run and type in \\adminXXXX-01\REMINST</p>	
<p>3. Double click on the MoveComputer icon</p>	
<p>4. Click Cancel</p>	
<p>5. Select Yes</p>	
<p>6. Select Yes</p>	

7. Select Yes	
8. A successful notification will appear, and the Notebook will reboot. This concludes the process	
<p>For further assistance with this process, please contact the Customer Service Centre: Metro: 9264 5555 Regional: 1800 012 828 Email: customer.service@det.wa.edu.au</p>	

Document History

Version	Author	Date	Description of Changes
1.0	Tim Orr	13/12/07	Document Creation